



**COUNTY OF SAN MATEO**  
**Inter-Departmental Correspondence**

**Department of Public Works**

**DATE:** March 12, 2007  
**BOARD MEETING DATE:** March 27, 2007  
**SPECIAL NOTICE/HEARING:** None  
**VOTE REQUIRED:** Majority

**TO:** Honorable Board of Supervisors  
**FROM:** Doug Koenig, Acting Director of Public Works  
**SUBJECT:** Grant Agreement with the State Water Resources Control Board in the Amount of \$140,207, to Conduct a Preliminary Feasibility Study for the Planning, Design and Construction of Sewers in Pescadero

**Recommendation**

Adopt a resolution:

- (1) designating the Department of Public Works as the lead agency in connection with a State Water Resources Control Board Grant in the amount of \$140,207 to conduct a preliminary feasibility study for the planning, design and construction of sewers in Pescadero.
- (2) authorizing the Director of Public Works or the Acting Director to make the necessary certifications and to sign the necessary documents in connection with said grant.

**Vision Alignment**

**Commitment:** "Responsive, effective and collaborative government."

**Goal(s):** Goal Number 20: "government decisions are based on careful consideration of future impacts rather than temporary relief or immediate gain."

**Background**

The San Francisco Bay Regional Water Quality Control Board has adopted Resolution No. 04-R2-0088, requiring the Community of Pescadero to establish a wastewater treatment improvement project for the community by July 1, 2009.

Honorable Board of Supervisors

**Subject:** Grant Agreement with the State Water Resources Control Board in the Amount of \$140,207, to Conduct a Preliminary Feasibility Study for the Planning, Design and Construction of Sewers in Pescadero

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To finance the preliminary stages of the project, the State Water Resources Control Board has offered the County of San Mateo a Small Community Wastewater Grant Program grant in the amount of \$140,207, which will be used to conduct a preliminary feasibility study for the planning, design and construction of sewers in Pescadero, and has authorized the County to proceed with incurring costs associated with the planning activities for the Pescadero Sewer Project. The feasibility study will be performed by a qualified consultant hired by the County through a formal consultant recruitment and evaluation process and the recruitment/feasibility study process is anticipated to take 6 to 12 months to complete. The grant program requires that the feasibility study be completed by no later than March 31, 2008.

The grant application process additionally requires the designation of a lead agency for the project, which agency will be authorized to negotiate and execute the grant agreement and any amendments and/or change orders thereto, to certify grant disbursements on behalf of the County of San Mateo, and to certify that the County will comply with all applicable state and federal regulatory requirements related to any federal and state grants received.

#### **Discussion**

The Department of Public Works is able to serve as the representative and lead agency on behalf of the County of San Mateo in connection with the grant.

The grant requires certification that the County of San Mateo has and will comply with all applicable state and federal statutory and regulatory requirements related to and federal and state grants received in connection with said project. It also requires the designation of a County representative to negotiate and execute a grant agreement and any amendments and change orders thereto, and to certify loan disbursements on behalf of the County of San Mateo in connection with said project.

Therefore, the Director or the Acting Director of Public Works should be authorized to execute the necessary documents and to make the necessary certifications.

#### **Fiscal Impact**

The County, acting as the grant applicant, is required to provide a ten percent (10%) funding match, which will be funded from the General Fund.

The Department of Public Works will submit an ATR to the County Manager's office upon approval of the grant.

Honorable Board of Supervisors

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Total project costs are estimated to be \$154,228.00 and are to be financed as follows:

State Water Resources Control Board grant funds:	\$140,207.00
General Fund (10% match)	<u>\$ 14,021.00</u>
Total Estimate	\$154,028.00

The Resolution has been approved as to form by County Counsel.



Doug Koenig  
Acting Director of Public Works

DRK:BCL:JAL:sdd

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cc: Deborah Penny Bennett, Deputy County Counsel  
Brian C. Lee, P.E., Deputy Director, Engineering & Resource Protection Division  
Joseph A. LoCoco, P.E., Principal Civil Engineer, Engineering and Construction  
Ann M. Stillman, P.E., Principal Civil Engineer, Utilities-Flood Control-Watershed Protection  
Rolando Oravillo, Senior Engineer, Project Development and Design

Resolution No. \_\_\_\_\_

Board of Supervisors, County of San Mateo, State of California

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**Resolution Authorizing the Department of Public Works to Serve as the Lead Agency in Application for and Acceptance of a Grant from the State Water Resources Control Board to Study the Feasibility of the Installation of Sewers in Pescadero**

**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, the San Francisco Bay Regional Water Quality Control Board has adopted Resolution No. 04-R2-0088, requiring the Community of Pescadero to establish a wastewater treatment improvement project for the community by July 1, 2009; and

**WHEREAS**, the State Water Resources Control Board has offered the County of San Mateo a Small Community Wastewater Grant Program grant in the amount of \$140,207, which will be used to conduct a preliminary feasibility study for the planning, design and construction of sewers in Pescadero, and has authorized the County to proceed with incurring costs associated with the planning activities for the Pescadero Sewer Project; and

**WHEREAS**, the grant application process requires the designation of a lead agency for the project, which agency will be authorized to negotiate and execute the grant agreement and any amendments and/or change orders thereto, to certify grant disbursements on behalf of the County of San Mateo, and to certify that the County will comply with all applicable state and federal regulatory requirements related to any federal and state grants received; and

**WHEREAS**, in connection with the aforesaid grant, this Board wishes to designate the

Department of Public Works as the representative and lead agency on behalf of the County of San Mateo, and to authorize the Director or the Acting Director of Public Works to execute the necessary documents and to make the necessary certifications:

**NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the Director or the Acting Director of Public Works is hereby authorized and directed to execute and file, for and on behalf of the County of San Mateo, a Financial Assistance application for a loan from the State Water Resources Control Board for the planning, design, construction of the Pescadero Sewer Project, and

**BE IT FURTHER RESOLVED THAT** the County of San Mateo hereby agrees and does further authorize the aforementioned representative to certify that the County of San Mateo has and will comply with all applicable state and federal statutory and regulatory requirements related to and federal and state grants received in connection with said project, and

**BE IT FURTHER RESOLVED THAT** the County of San Mateo Director of Public Works or the Acting Director of Public Works, or their designee, is hereby authorized to negotiate and execute a grant agreement and any amendments and change orders thereto and to certify loan disbursements on behalf of the County of San Mateo in connection with said project.

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