

PESCADERO MUNICIPAL ADVISORY COUNCIL (PMAC)

MEETING NOTICE AND PROPOSED AGENDA

www.pescaderocouncil.org

Tuesday, Tuesday June 12, 2007, 7:30 PM,
Native Sons Hall, 112 Stage Road, Pescadero CA 94060

1. CALL TO ORDER/ROLL CALL

**SPECIAL PRESENTATION BY THE COUNTY REGARDING CHIP-SEALING
LOCAL ROADS IN PESCADERO – 1 HOUR LIMIT**

2. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA (5 minute limit per speaker)

3. APPROVAL OF MINUTES OF REGULAR MEETING(S).

4. FINANCIAL REPORT – Pattie Brixen

5. CORRESPONDENCE – Rodger Reinhart

6. REPORTS FROM CURRENT COMMITTEE CHAIRS

A. Emergency Preparedness – Lary Lawson

B. Housing Committee – Catherine Peery

C. School Board Meeting liaison – Ed Dee

D. Environmental Committee – Jackson Robertson

7. LAND USE COMMITTEE MEETING – ALL MEMBERS OF PMAC

A. Waste Water Treatment Grant – Rodger Reinhart’s summation of County status

B. Planning and Building Department – Current permits under review for our area

8. NEW BUSINESS:

9. OLD BUSINESS:

A. Copy of correspondence, Historical Society

10. Next Meeting July 10, 2007

12. Adjournment

This site is NOT wheelchair accessible. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agendas, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Catherine Peery at least 3 working days before the meeting at 650-879-0150, fax 650-879-1847, cpeery@pescaderocouncil.org. Notification in advance of the meeting will enable PMAC to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

SPANISH TRANSLATION AVAILABLE UPON REQUEST. Traducción en español esta disponible si es solicitado.

Pescadero Municipal Advisory Council



April 17, 2007

San Mateo County
Historic Resources Governing Board

Re: Pescadero as a Historic District

Thank you very much for contacting the PMAC concerning the historic building inventory. At a community meeting in July of 2004, it was affirmed that the town would like to retain its historic character. In fact, our conclusion was that we would like the town to appear in 100 years as it did 100 years ago. We would like to emphasize, however, that our approach to this is to begin the process of creating a Specific Plan for the area, which would become a part of the County's General Plan, and which would provide design guidelines for new buildings. Individual residents may wish to keep their homes historically accurate, but the requirements of a historic district place a great burden, at times, on even those who want to restore their homes. Therefore, we would like to discourage any official recognition of a historic district within Pescadero that imposes mandatory restoration restrictions.

We appreciate the interest of the Historic Resources Governing Board, and agree in principal with your hopes and ideals for our community.

Sincerely

A handwritten signature in cursive script that reads "Catherine M. Peery".

Catherine M. Peery, Chair, Pescadero Municipal Advisory Council

From: Sims, John [mailto:John.Sims@fire.ca.gov]
Sent: Saturday, June 09, 2007 7:38 AM
Subject: RE: Pescadero Response

Catherine,

Actually, no the response is not to send everyone else. The closest appropriate resources are sent to incidents, In this case, a structure fire, the closest predetermined engine companies are sent at the time of receipt of the 911 call. And, the fifteen minute response time is because the engines were responding at code 2, without lights and siren, because the RP called back and stated that the fire was out. Engine 40 and E-357 were still enroute to collect the necessary information to prepare a formal report (which is required for all such incidents). I hope this helps....Please call my cell phone if you need more info or have more questions...

John

650.245-1703

-----Original Message-----

From: Sims, John [mailto:John.Sims@fire.ca.gov]
Sent: Friday, June 08, 2007 2:56 PM
To: mjacobs@co.sanmateo.ca.us; catherine@ben-e-fit.com
Subject: FW: Pescadero Response

Matt and Catherine,

As promised, a copy of the email that was forwarded to Supervisor Gordon's office; specifically, Jeremy Dennis, I believe. In any event, my apologies for not being able to get this to you sooner...I was in the Sierra wilderness with one of my sons backpacking.

Please let me explain some of the abbreviations below:

E-59 County Fire engine stationed at Pescadero
PSC Public Safety Communications...the 911 center for San Mateo County
E-40 Half Moon Bay Fire District fire engine
E-17 County Fire Engine stationed at the Tower Road facility
E-57 La Honda Fire Brigade engine
E-58 County Fire engine stationed at Skylonda
E-19 Woodside Fire Protection District engine
BC 10 Half Moon Bay Chief Officer
BC 15 County Fire Chief Officer
E-357 another La Honda Fire Brigade fire engine
RP Reporting Party to the 911 center

Hope this helps...

Please call or email if you need further.

John

650.245.1703

From: Jalbert, Scotty
Sent: Thursday, March 22, 2007 4:26 PM
To: Sims, John
Cc: Johnson, Eric; Munoa, Pete
Subject: Pescadero Response

Chief,

Per your request, here is the time line for the fire occurring at 250 Stage Rd

1448	E59 Dispatched to a medical aid at Waddell State Beach
1451	PSC Receives 911 call for structure fire
1452	PSC Dispatches E40, E17, E57, E58, E19, BC10, BC15 (E357) goes in place of E57
1504	RP calls and she advises PSC that the FIRE is out and to cancel
1505	BC15 cancels the assignment and continues E357 for the report
1514	E357 at Scene
1526	E40 at Scene

As you can see, there is a three minute difference between the medical call and structure call. Even with the cover enroute from FS40, there WILL be a delay when you receive simultaneous calls.

Scott M. Jalbert
Battalion Chief
CZU Belmont Battalion 11
San Mateo County Fire Department

CAL FIRE

(650) 573-3845 Office
(650) 573-3851 Fax
(650) 216-0653 Pager

**THE PESCADERO
FOUNDATION**

POST OFFICE BOX 906,
PESCADERO, CA 94060

Educate to Elevate

Flood, Fishery & Wetlands

Friends of PMAC

Pescadero Arts & Fun Festival

Pescadero Emergency Preparedness

Pescadero Historical Society

South Coast Artists Alliance

Workforce Housing Organization

Non-Profit Tax ID #94-3265298

June 6, 2007

RE: WORKFORCE HOUSING FOR LOCAL RESIDENTS AND EMPLOYEES

Dear Pescadero/La Honda Employer:

The Pescadero Foundation is ready to take the next step in determining the feasibility of building workforce housing for our workforce and their families including: teachers, firefighters, sheriffs, park rangers, and other employees of local businesses, ranches, nurseries, and farms. In order to determine if the workforce population can support this project, the Foundation is asking for your help. Potential funders have very specific income criteria for eligibility for this housing, which is described in the table below.

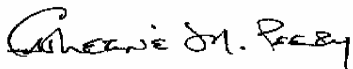
FAMILY SIZE	Lower Income Limit	Upper Income Limit	Number of Families
1	\$34,600	\$39,600	
2	40,250	45,250	
3	45,900	50,900	
4	51,550	56,550	
5	56,550	61,050	
6	61,050	65,600	
7	65,600	70,100	
8	70,100	74,600	

Please fill in the right hand column with the number of employees on your payroll who fit this criteria, based on the income from your company. It is not necessary for the employee to currently live in the Pescadero area. If we can show potential funders that we have the population, between residents and workforce, to support this housing, it is likely we will get their help.

For help with this questionnaire, or if you have questions on the workforce housing itself and how it would work, where it would be, or what it could look like, please contact Catherine Peery, 879-0150. Please fax this sheet to Catherine at 650-879-1847, or drop it off at 213 Stage Road, Pescadero by June 25th.

If you could indicate below the name of your company, school, or government agency, it will be used only to prevent us from sending you this questionnaire again.

Thanks very much for your help.



Catherine M. Peery
Pescadero Foundation-Workforce Housing Org.

Company/School/Agency Name

Date Completed

COUNTY OF SAN MATEO

STATE OF CALIFORNIA

REQUEST FOR PROPOSALS

PESCADERO COMMUNITY SEWER PROJECT
SMALL COMMUNITY WASTEWATER GRANT (SCWG) PROGRAM
FACILITIES PLANNING REPORT
SCWG PROJECT NO. SCG-959

June 7, 2007

DEADLINE FOR SUBMITTAL:
JUNE 29, 2007

County of San Mateo
Department of Public Works
555 County Center, 5th Floor
Redwood City, CA 94063-1665

- Draft and Final List of Deliverables
- Draft estimated costs for each task.
- Meeting summaries including project status, key issues and decisions, work to be done, action items and schedules, cost tracking.
- Monthly progress reports.

TASK 2 – Operations Evaluation

The operations evaluation element is an analysis of the current and past facilities operation and is used to evaluate the degree to which changes in the operation and maintenance can improve water quality. The consultant will be expected to perform a full evaluation of the existing sewer treatment operations and maintenance practices. Also as part of the operation evaluation portion, the consultant will provide a determination of the degree to which effluent water quality can be improved by upgrading the existing facilities.

The operation evaluation may be prepared as an element to the Project Feasibility Report. Draft submittal of the Operations Evaluation may be included in the draft submittal of the Project Feasibility Report.

Consultant Deliverables:

- Draft Operations Evaluation

TASK 3 – Project Feasibility Report

The consultant shall perform necessary analyses and prepare an administrative draft Project Feasibility Report. The consultant shall follow the criteria set forth in the SCWG guidelines. As part of the Project Feasibility Report, the consultant must perform the following minimum tasks:

- Identify possible sewage treatment sites
- Provide a description of problems (utilities, creek crossings, etc.) and limits of planning area
- Develop and evaluate alternatives
- Perform a cost-effective analysis
- Develop cost information
- Develop projections of population, flows and loadings. Conduct monitoring or perform study if necessary
- Prepare detailed description of selected alternative
- Hold noticed public meeting and respond to comments
- Respond to comments from the Division of Financial Assistance

I. BACKGROUND

The County of San Mateo has submitted to the State of California Water Resources Control Board an application for the Small Community Wastewater Grant (SCWG) Program for a proposed wastewater treatment improvement project for the Community of Pescadero. The State Water Resources Control Board has approved the County's proposal and issued a Notice To Proceed with preliminary planning on October 27, 2006.

The SCWG Program is a State program designed to assist "small, financially disadvantaged communities in correcting public health and water quality problems." The communities that may be eligible to receive funding from the SCWG program must have a population of 20,000 persons or less and have a Median Household Income from the 2000 census of \$37,994 or less.

The County of San Mateo issues this request for proposals from qualified firms to provide services for the completion of the Facilities Planning process for the Pescadero Community Sewer Project. The Facilities Planning process is the next phase of the SCWG Program that must be completed before funding for design work may be allocated.

Pescadero is a small community in unincorporated San Mateo County that currently has no sewer collection and treatment system in place. This community consisting of approximately 768 households (pop. 2,201) is on a septic system.

II. PROJECT DESCRIPTION

The Pescadero Community Sewer Project is proposed to address the absence of a controlled sewer collection and treatment system. The Pescadero Community currently has properties operating on septic systems. The proposed project would provide for the installation of a sewer collection system (piping to eligible properties) within the Town limits of Pescadero and the construction of a sewage treatment plant. The construction is to be financed by this Grant Program and the operation and maintenance of the proposed sewer system are to be financed through a revenue program developed as a result of this grant program.

III. SCOPE OF SERVICES

The SCWG Program requires four elements to be completed as part of the Facilities Planning process. The four elements, which comprise the bulk of the Scope of Services for this RFP, are as follows:

- Operations Evaluation
- Project Feasibility Report
- Environmental Documentation
- Draft Revenue Program

The primary role of the consultant shall include, but not be limited to, assisting the County of San Mateo Department of Public Works in completing the Facilities Planning process to receive grant funding for the design process. The Consultant will be required to develop and submit draft and final documents, where applicable, of the proposed Facilities Plan to the County and subsequently to the State Water Resources Control Board for review and approval.

Scope of services shall include participation at meetings, generation and verification of support information, documentation and reports, all tasks necessary for the preparation and acquisition of any environmental permits necessary for project progress, all tasks necessary for the preparation and completion of all the documents required for the Facilities Planning process. Qualified consultants shall be selected based on their experience in completing the following tasks:

TASK 1 – Project Management

The Consultant will coordinate its efforts with the County to obtain information necessary for the completion of the Facilities Plan. The Consultant must identify the individual who will act as the Project Manager and primary point of contact.

The Consultant will prepare a draft and final work plan for overall conduct, coordination and completion of services.

Consultant Deliverables:

- Draft and Final Work Plan clearly identifying roles and responsibilities of each team member and communication channels.
- Draft and Final Schedule of Activities

The SCWG guidelines provide a thorough description of what must be included in the Project Feasibility Report. A copy of the SCWG guidelines is available for download at the State Water Resource Control Board website at the following link:

<http://www.swrcb.ca.gov/cwphome/scwg/guidelines.html>

TASK 4 – Environmental Documentation

The Pescadero Sewer Project must meet all CEQA requirements. The Consultant shall prepare a list of existing and potential environmental studies required by the project. The Consultant shall identify and describe the required regulatory agency protocols and the timeframes to complete each. The Consultant shall be responsible for any studies necessary to support the preparation of an Initial Study, Negative Declaration, Environmental Impact Report, Coastal Development Permit or other document required in association with Consultant's study report.

The Consultant shall be responsible for submitting all required documentation to the appropriate authority (e.g., State Clearinghouse and Division of Financial Assistance) for review after the County has been given ample time to review the draft documents. The Consultant shall be responsible for responding to comments from the Division and others.

Consultant Deliverables:

- Outline of potential studies
- Draft Initial Study and Negative Declaration or;
- Draft Environmental Impact Report
- Coastal Development Permit

Task 5 – Draft Revenue Program

The Consultant shall prepare and submit a Draft Revenue Program for the Pescadero Sewer Project. The Consultant shall develop the Draft Revenue Program according to the guidelines set forth in Appendix C of the SCWG Guidelines. The Consultant shall be responsible for responding to comments from the Division.

PESCADERO COMMUNITY SEWER PROJECT
 SMALL COMMUNITY WASTEWATER GRANT (SCWG) PROGRAM
 FACILITIES PLANNING REPORT
 SCWG PROJECT NO. SCG-959

LIST OF CONSULTANTS WHO WERE SENT AN RFP

Attn: Alan Leavitt Northgate Environmental Management 300 Frank H. Ogawa Plaza, Suite 510 Oakland, CA 94612 Ph. (510) 839-0688	Attn: Bryan Brock NEXGEN Engineering Management, Inc. 1125 Swanston Drive Sacramento, CA 95818 Ph. (916) 505-2305
Attn: Rich Condit NBP Consultants P.O. Box 1018 Windsor, CA 95492 Ph. (925) 518-3221	Attn: April Hawkins Consultant Information Network P.O. Box 417816 Sacramento, CA 95841 Ph. 1-800-767-2065
Attn: Tina Chan Wood Rodgers, Inc. 3301 C Street, Building 100-B Sacramento, CA 95816 Ph. (916) 341-7760	Attn: Jim Putnam Mesiti-Miller Engineering, Inc. 224 Walnut Avenue, Suite B Santa Cruz, CA 95060 Ph. (831) 426-3186
Attn: Teresa Giffen HydroScience Engineers 10569 Old Placerville Road Sacramento, CA 95827 Ph: (916) 364-1490	Attn: Richard Dinges Summit Engineering, Inc. 463 Aviation Boulevard, Suite 200 Santa Rosa, CA 95403 Ph: (707) 527-0775
Attn: Sandra Cook Questa Engineering Corp. P.O. Box 70356 Point Richmond, CA 94807-0356 Ph: (510) 236-6114	